



Cost Staff Accountant

All Flex Solutions is a leading provider of specialty flex and rigid flex circuits, flexible heaters, and value-added assemblies for mission and life critical applications. All Flex products can be found in many applications and markets, including medical, defense, aerospace, semiconductor, industrial, and telecommunications. Learn more at AllFlexInc.com.

Responsibilities:

1. Review new jobs ahead of releasing to the shop floor. Capture cost and margin detail for use in communicating to sales. Communicate potential constraints.
2. Process reporting for daily, weekly, quarterly, and annual productivity and schedule attainment metrics.
3. Process daily and weekly overtime reports.
4. Monthly review of system changes to identify inaccuracies.
5. Month end inventory reporting and associated entries for Raw Materials, Components, Finished Goods, and Work-In-Process.
6. Review and audit precious metal usage.
7. Process monthly and quarterly reserve calculations for obsolete inventory.
8. Preparation and closing of monthly sales accumulation spreadsheet. Serve as backup to daily reporting.
9. Process and analysis of purchase price variance reporting.
10. Review completed jobs and capture actual cost. Provide updated margin detail to sales and communicate potential constraints to production.
11. Calculate product yield and work with production & engineering to establish forecasted yields for volume programs.
12. Complete time studies.
13. Review labor and overhead rates and suggest policy changes to improve financial results.
14. Classify costs accurately.
15. Report on margins and breakeven analysis as required.
16. Analyze costs of raw materials and other supplies and create cost-benefit analysis for changing vendors.
17. Work closely with other departments. Perform ad hoc requests to support departments.
18. Participate in special projects as needed.
19. Comply with Generally Accepted Accounting Principles (GAAP) for financial statements.

Requirements

1. Bachelor's degree in accounting or related field required.
2. Experience in job shop manufacturing environment a plus.
3. Advanced critical thinking skills and analysis skills required to understand and interpret production costs, margins, process costs and variances.
4. Cost build up and estimation skills.
5. Strong problem solving and creative skills and the ability to exercise sound judgement and make decisions based on accurate and timely analysis.
6. High level of integrity and dependability with a strong sense of urgency and results orientation.
7. Administrative skills in Microsoft office applications including strong excel skills and manufacturing software programs.
8. Open to change and the ability to adapt, seek out, and utilize new technological advancements.
9. Excellent numerical ability and high degree of accuracy is required.

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