



## **Production Specialist 1 – 3<sup>rd</sup> Shift**

All Flex Solutions is a leading provider of specialty flex and rigid flex circuits, flexible heaters, and value-added assemblies for mission and life critical applications. All Flex products can be found in many applications and markets, including medical, defense, aerospace, semiconductor, industrial, and telecommunications.

**We are currently paying a sign on bonus, please inquire to see current offerings.**

### **Responsibilities:**

- Read, follow and sign route sheet
- Able to take direction and retain information
- Follow daily work schedules
- Record data in Excel
- Review and inspect work per IPC, ISO, control plans and job aids
- Move work orders in ERP system
- Crosstrain based on business needs
- Gain a general knowledge of continuous improvement
- Gain a general knowledge of lean
- Take responsibility for personal job performance
- Understand and actively participate in 5S initiatives
- Identify defects
- Possess basic computer skills (e.g. able to navigate Internet, enter data in Excel, compose and send email)
- Other duties as assigned

### **Requirements:**

- High School diploma or general education degree (GED)
- 18 years old
- PCB manufacturing experience preferred, but not required.
- Comfortable using large equipment
- Able to work flexible hours and overtime as needed to support business needs
- Must successfully complete on-the-job training and pass written and or demonstrated test

All Flex Solutions is an Affirmative Action/Equal Opportunity Employer